

POLICE ADVISORY AND REVIEW COMMITTEE MINUTES

Chairperson Fisher called the meeting to order at 6:00 p.m. on April 20, 2017 at Arnstein Jewish Community Center in Knoxville, Tennessee.

Attending Committee: Chairperson Steve Fisher, Jered Croom, Ann Barker, LaKenya Middlebrook, Robbie Arrington

Not Attending: Rosa Mar, Frank Shanklin

Attending PARC Staff: Clarence L. Vaughn, III, PARC Executive Director

Attending KPD/City of Knoxville Staff: Capt. Ron Green, Investigator Chip Braeuner, Attorney Ron Mills & Avice Reid, Sr. Director of Community Relations

INTRODUCTION

Chairperson Fisher thanked Debra Oleshansky and the Arnstein Jewish Community for hosting the first quarter meeting of the Police Advisory & Review Committee.

Chairperson Fisher also reminded everyone that if they wish to speak during open forum, to please sign up on the sheet at the front entry table. Speaking times will be limited to 3 minutes per person.

APPROVAL OF MINUTES

Chairperson Fisher asked if committee members had reviewed the January 19, 2017 minutes. There were no changes and January 19, 2017 minutes were approved.

SPEAKING ENGAGEMENTS

LaKenya Middlebrook reported the first quarter speaking engagements.

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| February 7, 2017 | The Executive Director served as a guest speaker for the Black Men of Merit of Pellissippi State Community College meeting, which highlighted the Police Advisory Review Committee |
| February 12, 2017 | The Executive Director was invited to serve as a keynote speaker and panelist by the Black Student Law Group and the University of Tennessee. The discussion was directed to ways to effectively improve relationships between citizens and law enforcement |
| March 9, 2017 | The Executive Director was asked to share information about the Police Advisory and Review Committee at the Farragut Chamber of Commerce evening networking event, hosted by United Bank |
| March 23, 2017 | The Executive Director provided greetings and information about the Police Advisory and Review Board at Mayor's Budget Hearing along with the Community Relations Department |

Ms. Middlebrook reminded everyone that if anyone would like PARC to speak to his or her organization, please call Clarence Vaughn at the PARC office. The PARC office telephone number is 865-215-3869 and it can also be found in the Informational Brochure located at the entrance table.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Clarence Vaughn gave his third first quarter report for 2017.

AUDIT OF DISCIPLINE PROCESS

The Committee audits all completed investigations from the Internal Affairs Unit of the Knoxville Police Department. The results of the first quarter audits were as follows:

Total Cases Audited by the Committee was one:

Officers Disciplined	2
Officers Corrective Actions Taken	0

<u>Disciplines Imposed:</u>	<u>Number of Officers</u>	<u>Number of Civilian Employees</u>
Suspension	2	

<u>Corrective Actions:</u>	0
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The Police Advisory and Review Committee and the Executive Director concurred with Internal Affairs's conclusions on the **one** case that was reviewed for the 1st Quarter of 2017.

There were no cases pending at the end of the fourth quarter of 2016.

AUDITS OF KPD POLICIES AND PROCEDURES

Reviewed the following ordinances, policies and procedures as result of the Executive Director's evaluation of the Internal Affairs Investigations and complaints brought to the Executive Director:

- General Order, 1.22 (Use of Discretion)
- General Order, 1.36 (Harassment)
- General Order 1.41 (Bias Based Policing)
- General Order, 1.6 (Response to Resistance)
- General Order, 3.9 (Traffic Enforcement)
- General Order, 4.6 (Criminal Investigations)
- Standard Operating Procedure, 1.19 (Unbecoming Conduct)
- Standard Operating Procedure, 2.04 (Conduct – General)
- Standard Operating Procedure, 3.11 (Traffic Investigation)

ADVOCACY (STRENGTHENING THE RELATIONSHIP BETWEEN THE CITIZENS AND THE KPD)

- The Executive Director continues to educate citizens about the Police Advisory and Review Committee by speaking as an invited guest to monthly meetings held by community groups.
- PARC conducted its annual board training to inform current and new board members about the terms, responsibilities, and jurisdictions of members assigned to serve on the PARC board.
- The Executive Director served as a guest speaker at a community event entitled, "A Call to Action", which was directed to providing dialogue surrounding areas that impact law enforcement, criminal justice, and politics.
- The Executive Director became a graduate of the 56th Citizens Police Academy Class, which provided interaction with citizens and law enforcement. The academy educated participants on the structure and function of the Knoxville Police Department

COMMUNITY OUTREACH

- The Executive Director continues to meet with citizens outside of and in the PARC office to discuss concerns, complaints, and to develop plans for successful resolutions.
- The Executive served as a keynote speaker at the F.E.A.S.T. community event hosted by Faith Charities. The purpose of the event was to highlight effective ways to improve public safety and citizen interactions with law enforcement
- The Executive Director continues to attend monthly meetings of community groups whom are concentrated on public safety, civil rights, and social justice.
- The Executive Director served as the “Principal for the Day” at Green Magnet School under the leadership of Principal Dexter Murphy

NETWORKING

- The Executive Director graduated from the Inaugural Knox County District Attorney’s Citizen’s Academy Class
- Attended the weekly Community Defense of East Tennessee participatory meeting held at Tabernacle Baptist church, which allows citizens an opportunity to review pending criminal and non-criminal cases set to appear before court.
- Conducted an interview with Director Mark Hall of the Tennessee Law Enforcement Academy and the Tennessee Bureau of Investigation to speak about best practices in strengthening relationships between law enforcement and community members.

Chairperson Fisher reminded everyone that if they wanted to speak at Open Forum to please sign up on the sheet located at the back table.

PARC SUBCOMMITTEE REPORTS

Audio/Video Subcommittee – Robbie Arrington

Mr. Arrington reported the findings of the Audio/Video Subcommittee for the one Internal Affairs case reviewed for the first quarter of 2017.

Of the (1) IAU Cases Reviewed by the PARC Audio/Video Subcommittee:

The Audio/Video was operating properly.

In summary there were no officers disciplined for Audio/Video use in the first quarter of 2017.

Racial Profiling Subcommittee – LaKenya Middlebrook

Ms. Middlebrook reported that there was one alleged racial profiling PARC case reviewed by the Committee during the 1st Quarter of 2017.

Case #1 Summary:

The complainant contacted the PARC office on January 1st, 2017, in reference to complaint regarding racial profiling by a KPD Officer. We were informed that the officer racially profiled the complainant and a passenger while conducting a traffic stop. The complainant was asked to exit his vehicle and allow officers to conduct a KP search for illegal substances. The KPD Officer cited the complainant for a broken tail light and no proof of insurance. Yet, the complainant’s concern was based on the officer’s decision to conduct a search and have both individuals exit the vehicle.

Conclusion:

The Executive Director contacted the Knoxville Police Department to schedule a mediation session with the complainant and the officer’s supervisor. We were able to conclude that the incident was not classified as racial profiling. The KPD supervisor and PARC Director were able to explain the incident in detail and the officer’s reasoning for conducting a search. The location of the traffic stop is a known drug and crime area. The complaint concluded in being not sustained.

General Order Reviewed: 1.41 Biased Based Policing:

The practice of stopping, detaining or searching a person based solely upon a common trait or a group that includes but is not limited to their race, color ethnicity, age, gender sexual orientation, religion, economic status or any other identifiable group characteristic.

Operations Subcommittee – Ann Barker

Ms. Barker reported on the quarterly totals of the 2017 cases, received and reviewed by the Committee, covering the period January 1, 2017 through March 31, 2017.

1. Total Cases for the Quarter	24
2. Neighborhood Cases	0
3. Cases Closed in the Quarter	24
4. Resolution of Cases Closed For the Quarter	
Executive Director	17
Mediation: Executive Director & KPD	4
Referrals to Appropriate Agencies	3
KPD	0
5. Total Cases Pending for the Quarter	2
6. PARC <i>Initiated</i> Cases <u>Referred</u> to IAU for the Quarter	0
7. IAU Completed Cases <u>Reviewed</u> by PARC for the Quarter	
PARC <i>Initiated</i> Cases sent to IAU	0
IAU <i>Initiated</i> Referrals and Cases	1

CASE MATTERS TO BE ADDRESSED BY THE COMMITTEE

There was no discussion or questions regarding the one IAU case reviewed by the Committee.

PARC TRAINING SESSION: KPD

Chip Braeuner: Joint Terrorism Task Force with the FBI
Some discussion and questions followed the presentation.

CITIZENS ASKED TO APPEAR BEFORE PARC

Sarah Moss (Chapter Leader) of Moms demand Action for Gun Sense in America.

OPEN FORUM

The following citizens addressed the Committee with concerns:

- Jim Golden
- Darlene Hamilton
- Tonya Coats

PRESENTATION OF CERTIFICATE TO CHAIRPERSON STEVE FISHER

The meeting adjourned.

Respectfully Submitted,
Lisa Chambers, Executive Assistant